

Use of personal information

If you would welcome support for your family, then we need your agreement for agencies to co-ordinate any support you may need through sharing information about your family with them. This could include the following agencies: Bradford Council, Children's Specialist Services, Schools, Police, National Probation Service, Community Rehabilitation Company, Youth Offending Team, Department of Work and Pensions (including contracted work programme providers), Incommunities, Families First Commissioned Services, your GP, Health Visitors, School Nurses, Family Hub, and Stronger Families. Information will also be shared with Bradford Teaching Hospitals NHS Foundation Trust (BTHFT), for the purpose of helping to provide a good service to your family and researching and planning improvements to services for children and families.

We collect and process personal and sensitive information in accordance with the Data Protection Act 2018 and the UK General Data Protection Regulation. This information may include details about you/your children's health including NHS Numbers, education and UPN Numbers, welfare and development, home or family circumstances. We use this information:

- To help us work with you to provide an effective service and to help us improve services through research and planning.

In some cases, information may be shared between agencies without consent; for example, where sharing information might prevent a crime or safeguard the welfare of a child or young person. Even in these circumstances, we will discuss this matter with you. Reasons for this are:

- If it is believed that a child's/adult's safety or welfare is at immediate risk
- Where it is required to do so by law because of a criminal activity /drug trafficking offences
- Should you or your child fall ill during contact with the service and relevant information needs to be given to a medical professional

Consent for information storage and information sharing

The reasons for sharing information have been explained to me. I give my permission for Bradford Children and Families Trust to obtain personal and /or sensitive information about me and my family for the purposes set out above and agree to my information being shared with and for Prevention and Early Help/Supporting Families/Social Work services.

My explicit consent is freely given, fully informed and I understand that it can be withdrawn at any time. I have been given the opportunity to ask any questions in relation to this referral and the information about me that will be shared and that I can request an update at any time. I have the right of access to personal information held about me and my children and can request this by making an application in writing.

This completed form will be retained by Bradford Children and Families Trust. Information will be stored on a secure electronic system and shared with other organisations as appropriate, and only communicated by secure means. It will be destroyed in accordance with data protection principles and Bradford Children and Families Trust retention policy. To read our full Privacy Notice, please see <https://tinyurl.com/ycxk9hcm>. Alternatively, a copy can be provided on request.

If you are the Parent/Carer you are also giving your permission to share personal information about young people (under 16) in your care.

Please ensure that consent is clearly documented below BEFORE submitting this form

Parent(s)/ Carer(s)

Signature

Date

Young Person(s)

Signature

Date